



San Marcos

MIEMBRO DE LA RED
ILUMNO

FUTURE TENSE



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USES OF THE FUTURE TENSE

Use the future tense to talk about things that have not happened yet but will happen in the future.

1. There are several ways to talk about the future:

- ***Be going to***
- ***Will***
- ***Present progressive***
- ***Simple present***

Examples:

- I ***am going to*** the beach next week.
- I ***will*** buy a house next year.
- ***It's happening*** next Friday.
- He ***comes*** at 11:00am on Saturday.

Sometimes only one future form is correct, but in many cases more than one form is possible.

2. To make **predictions** or **guesses** about the future use: **be going to** or **will**

Examples:

- People **are going to** discover a new planet.
- Scientists **will** find the cure for AIDS some day.
- Look at the sky! **It's going to be** sunny tomorrow.

Use will when deciding something at the moment of speaking.

3. To talk about future Intentions or plans use: **be going to**, **will** or **present progressive**

Examples:

- We **are going to** get married next year.
- We **will** buy a car next month.
- We **'re moving to** England next month.

A: Mark Anthony is coming next month.

B: Really? I think I'll go.



Use the present progressive when talking about future plans that are already arranged.

4. To talk about **scheduled future events** (timetables, programs, schedules, etc) use the simple present.

Examples:

- The lecture **starts** tomorrow at 7:00am
- The plane **leaves** at 10:00am.

Verbs such as: **Start, Leave, End, Begin** are usually used this way.



NEGATIVE FORM

The future form can also be used in negative. Use it to talk about things that will not be done or that will not happen.

The negative form in the future can be used as follows:

Going to → Not going to

Will → Will not / Won't

Examples:

- My sister is **not going to** wait for you anymore.
- The car **will not** work in those conditions.
- You won't make it that far.





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FUTURE PLANS

Use the future tense to talk about future plans. Read the following letter:

April 12th, 1986

Dear Ms. Kandinsky,

As you may know, my wife and I recently inherited a large amount of money, and we have decided to do something we have wanted to do for a long time. We are going to take a trip around the world. We'll be leaving two weeks from Saturday, and we'll probably be away for several months. This is all very unexpected, but we are excited about our plans.

Unfortunately, I won't be able to continue my duties as editor at Art Directions. I apologize for the short notice, and I hope this won't cause you too much inconvenience. If we had made our plans earlier, I would have let you know sooner. I have enjoyed working at Art Directions, and I will miss everyone here.

Sincerely,

Brad C. Cronin



APPOINTMENTS

Appointments are also very important in people's daily lives, and these are very necessary when working in an office.

To make an appointment, you need to learn to negotiate with others. This is about finding a date, time and place that suits all the people involved.

1. *Getting to an agreement*

The following are some useful expressions you can use in order to negotiate an appointment with someone:

- Are you available next Monday?
- Are you free tonight?
- What about next Wednesday?
- Can we meet on Monday?
- Would next Saturday be ok?
- Is next Tuesday ok?
- Is next Monday convenient for you?
- Does next Friday suit you?

2. *Responding to an appointment request*

The following are some ways to respond when someone asks you to meet them:

- Yes, Monday is fine.
- Yes, Monday would be fine.
- Tonight suits me.
- Wednesday would be perfect.
- I'm afraid I can't on Saturday.
- I'm sorry, I won't be able to meet on Tuesday.
- I really don't think I can make it tonight.

3. Cancelling an appointment

The following are some common ways of cancelling an appointment:

- Unfortunately, due to an unexpected issue, I won't be able to meet with you on Monday.
- Would it be possible to arrange some other time later in the week?
- I'm afraid I have to cancel our meeting, as something unexpected has come up.
- I'm afraid I won't be able to meet you after all. Can we fix another time?

4. Calling for an appointment

There are many instances in which people will need to call to make an appointment (hospitals, clinics, beauty salon, etc)

When people need to set up an appointment via telephone, they can use the following expressions:

A: Good morning, I am calling to set up an appointment with Dr. Brown

B: Sure, what day would be better for you?

A: Anytime next week will be fine. Preferrably during the morning.

B: Perfect, next week, the doctor will be here on Monday, Wednesday and Friday. Would Wednesday at 10:00am suit you?

A: Sure! That will be fine.

B: Great! Can I have your full name?

A: Ohh, it's Sarah Parker.

B: Perfect Mrs. Parker. Your appointment with Dr. Brown is on Wednesday at 10:00am

A: Good! Thanks a lot. See you then.

B: You're welcome! Bye.

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